

ORGANISED BY :



**INSTITUTE OF APPROVED  
COMPANY SECRETARIES**  
[199601015175 (387525-X)]

### **PROGRAMME DETAILS:**

**Date : 7th June 2023, Wednesday**

**Venue : Zoom Webinar**

**Time : 9.00 am - 1.00 pm**



**4 CPE  
POINTS**

### **ABOUT THE ORGANISER**

**INSTITUTE OF APPROVED COMPANY SECRETARIES (IACS)**, is a Professional Company Secretaries' body which was incorporated in Malaysia on 16th May 1996 as a company limited by guarantee and not having a share capital under the Companies Act. The Institute's objectives are to promote, encourage and advance the status and interest of the Company Secretaries profession in Malaysia. For more information about our training programmes, please visit [www.iacs.org.my](http://www.iacs.org.my).

# **IACS WEBINAR 2023 :**

## **FREQUENTLY COMMITTED OFFENCES BY DIRECTORS/SECRETARIES – CLEAR AND PRESENT DANGER**

### **Introduction**

The directors of a company are ultimately responsible for all the penalties that are imposed by the relevant regulators due to their non-compliance of the Companies Act 2016, Bursa Malaysia Listing Requirements, etc. Most of the time, it is because directors are not aware/lack of knowledge of the severity of their non-compliance with the relevant regulators. Under the Companies Act 2016, the directors/secretaries cannot afford to be nonchalant. It is of utmost importance for directors/secretaries to realize the seriousness of the offences under the Companies Act 2016.

### **Course Contents**

- Companies Act 2016- Identifying Offences
- Offences by directors/secretaries under the Companies Act 2016
- Directors/company secretaries- Challenging situation
- Compliance issues-tackling it!
- Detecting and avoiding fraud
- Tackling corporate offences
- Case studies

### **SPEAKER:**

#### **Liew Lee Kee, Jessica**

Liew Lee Kee, Jessica, MBA, has had more than 30 years experience in the corporate secretarial and consultancy services industry. She is currently the Managing Director of Erdington Corporate Asia Sdn. Bhd.

Jessica has a great deal of experience in advising and servicing multinational corporations and locally incorporated companies. She also has vast experience in servicing foreign companies wishing to set up businesses in various industries in Malaysia such as Representative/Regional offices, Branch Offices and liaison with the relevant government authorities such as MIDA, Immigration, Registry of Trade Mark, etc. She is also the co-author of MAICSA Quick Guide on the Companies Act 2016.

Jessica is a Distinguished Toastmaster (DTM), the highest recognition awarded by Toastmasters International which is the premier public speaking organization in the world. She is also a Certified Professional Trainer, UK, PSMB Approved Trainer and Certified Trainer of the Ministry of Tourism.

**ADMINISTRATIVE DETAILS:**

Seminar Fees (per participant):

IACS members                    RM 160.00  
Non-members                    RM 190.00

**\*All registrations must be accompanied by full payment to secure your seat.**

The Continuing Professional Education (CPE) points awarded are recognized by the Suruhanjaya Syarikat Malaysia (SSM) under the 60% CPE points category. E-Certificate of Attendance will be issued to participants upon attending the entire duration of the webinar and receipt of full payment, by email.

**Cancellation :** No refund is entertained if participant decides to cancel their registration but a substitute is welcomed. Written notification of substitute’s name must be received by IACS at least three (3) working days prior to the programme. Any difference in fee will be charged accordingly.

**HRD Corp :** No refund is entertained if participant has made payment and apply HRD Corp grant at the same time.

**Disclaimer :** The organiser reserves the right to change the speaker, date or to cancel the programme should unavoidable circumstances arise.

**REGISTRATION & ENQUIRIES:**

**INSTITUTE OF APPROVED COMPANY SECRETARIES [199601015175 (387525-X)]**

Main Office:

Suite C-19, 1st Floor, Plaza Pekeliling,  
No. 2, Jalan Tun Razak,  
50400 Kuala Lumpur.

Tel: 03-40513787/ 03-40510033

Fax: 03-40511133

H/P : 016-2029305

Email: [iacstraining@yahoo.com](mailto:iacstraining@yahoo.com)

Website: [www.iacs.org.my](http://www.iacs.org.my)

Contact person: Ms. Rajeah / Ms. Maggie



Participants who wish to apply for the HRD Corp grant do not need to make payment to us. Participants just need to apply for the training grant from HRD Corp and submit the Grant ID to us.

**REGISTRATION FORM**

**FREQUENTLY COMMITTED OFFENCES BY DIRECTORS/SECRETARIES – CLEAR AND PRESENT DANGER**

Please register before **2nd June 2023 (Friday)** by email for the webinar  
**(Limited seats available, registration will be on first come, first served basis)**



Name in block letters (as per NRIC): .....

IACS No:.....  Non-members    Designation:.....

Organisation:.....

Address:.....

..... E-mail: .....

Tel:..... H/P: ..... Fax: .....

Cash / Cheque No.: ..... Bank: ..... for RM ..... enclosed and crossed payable to ‘INSTITUTE OF APPROVED COMPANY SECRETARIES’. Payment can also be deposited directly or transferred online to our **Malayan Banking Account No. 514075431102** with a copy of the transaction slip faxed or emailed to us. (Please fill in your name and membership no. under the Trans Description and Reference No. columns of the bank-in slip respectively.)

**\* Kindly contact us by phone at 03-40513787 to verify that we have received your registration and payment.**

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However, your personal data may also be retained and used by IACS to market and promote other seminars organised by IACS or jointly with other relevant bodies or sponsored / supported by IACS.

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