ORGANISED BY :

INSTITUTE OF APPROVED COMPANY SECRETARIES
[199601015175 (387525-X)]

IACS WEBINAR 2026 :

ISSUED SHARE CAPITAL – HOW TO ISSUE SHARES OF DIFFERENT CLASSES, THE PROCEDURES AND PROCESSES

PROGRAMME DETAILS:

Date : 4th December 2026, Friday

Venue : Zoom Webinar

Time : 9.00 am - 1.00 pm

4 CPE POINTS

Introduction

Section 62 of the Companies Act 1965 provided that a company ***if so authorized by its articles*** may in general meeting alter its share capital by various means including the cancellation of shares which at the date of the passing of the resolution in that behalf have not been taken or agreed to be taken by any person and diminish the amount of its share capital by the amount of the shares so cancelled. What has changed in the Companies Act 2016 compared to the 1965 Act?

Learning Outcome

By the end of the webinar, participants will be able to –

- Have a better understanding of the procedures in altering share capital
- Know what to amend in the Articles of Association adopted before the implementation of the Companies Act 2016
- Draft and prepare the relevant resolutions for approving the alterations
- Differentiate the interplay between Section 75 (1) and Section 85
- Amend what is inconsistent between Table A and the Act

Objective of This Webinar

This 4-hours webinar will seek to discuss and assess how share capital may be altered, the reasons for altering the share capital, the types of procedures to be implemented, the submissions to the Registrar of Companies and the variation of rights of shares.

Course Contents

This webinar will cover the following:

- What each type of procedure is
- Reasons for carrying out these procedures
- How: explanations of the procedures individually and when put together
- Different methods for converting shares from one class of shares to another
- Issues to watch out for (such as inadvertent class rights variation and changes to tax status)
- Real-life examples, sample resolutions and filings

SPEAKER:
Kenneth Foo
FCIS, LL.B (Hons), CLP, (CGP)

Kenneth Foo is a regular speaker for IACS. He was a former lecturer in Tunku Abdul Rahman University of Management & Technology. He was also a former council member of MAICSA and is presently the honorary secretary of the Malaysian Corporate Counsel Association. He has his own practice specializing in corporate solutions, consultation and advice and restructuring of companies. He is also a chartered company secretary since starting his own practice in 1990 until to-date. He is the co-author of "Companies Act 2016: New Dynamics of Company Law in Malaysia" and "Company Meetings Minutes & Resolutions in Malaysia" published in 2017 and 2021 respectively by the Malaysian Current Law Journal. He is the author of "Company Secretarial Companion II" published and launched by MAICSA on 23 September 2025.

ABOUT THE ORGANISER

INSTITUTE OF APPROVED COMPANY SECRETARIES (IACS), is a Professional Company Secretaries' body which was incorporated in Malaysia on 16th May 1996 as a company limited by guarantee and not having a share capital under the Companies Act. The Institute's objectives are to promote, encourage and advance the status and interest of the Company Secretaries profession in Malaysia. For more information about our training programmes, please visit www.iacs.org.my.

ADMINISTRATIVE DETAILS:

Seminar Fees (per participant):

IACS members	RM 180.00
Retired / Student members	RM 150.00
Non-members	RM 210.00

***All registrations must be accompanied by full payment to secure you seat.**

The Continuing Professional Education (CPE) points awarded are recognized by the Suruhanjaya Syarikat Malaysia (SSM) under the 60% CPE points category. E-Certificate of Attendance will be issued to participants upon attending the entire duration of the webinar and receipt of full payment, by email.

Cancellation : No refund is entertained if participant decides to cancel their registration but a substitute is welcomed. Written notification of substitute's name must be received by IACS at least three (3) working days prior to the programme. Any difference in fee will be charged accordingly.

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3. **No modification of approved grant, a new application must be submitted, and the previous grant must be cancelled.**
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***For further details, please visit HRD-Corp website**

Disclaimer : The organiser reserves the right to change the speaker, date or to cancel the programme should unavoidable circumstances arise.

REGISTRATION & ENQUIRIES:

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Please register before **30th November 2026 (Monday)** by email for the webinar
(Limited seats available, registration will be on first come, first served basis)

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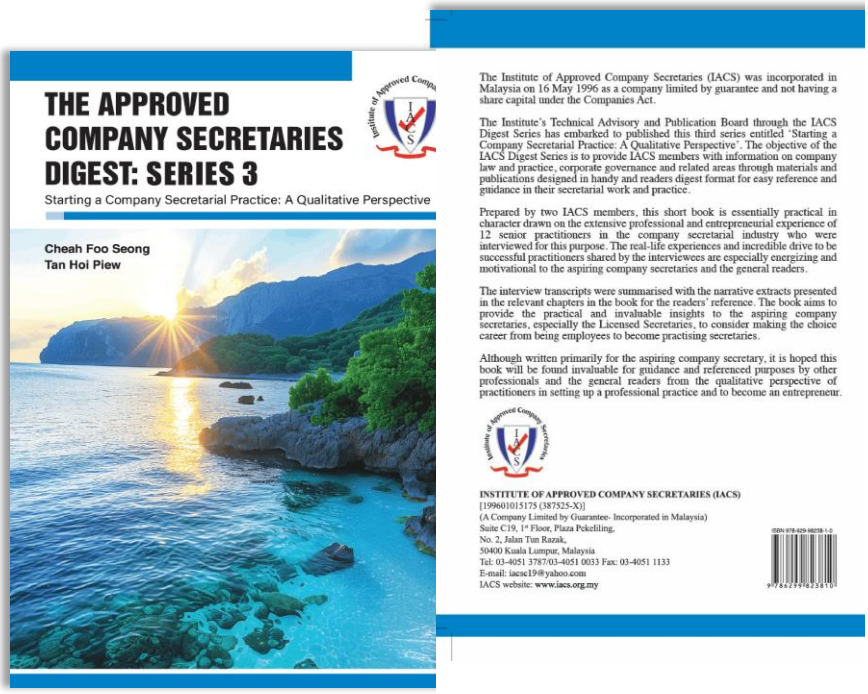
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